

Data Security Statements) that are kept on file by the contractor. For computerized records, safeguards established in accordance with Department standards and National Institute of Standards and Technology guidelines (e.g., security codes) will be used, limiting access to authorized personnel. System securities are established in accordance with HHS, Information Resource Management (IRM) Circular #10, Automated Information Systems Security Program; and HCFA Automated Information Systems (AIS) Guide, Systems Securities Policies, and OMB Circular No. A-130 (revised), Appendix III.

#### RETENTION AND DISPOSAL:

Records are maintained with identifiers as long as needed for program research.

#### SYSTEM MANAGER(S) AND ADDRESS:

Director, Office of Strategic Planning (OSP), Health Care Financing Administration, 7500 Security Boulevard, Baltimore, Maryland 21244-1850.

#### NOTIFICATION PROCEDURE:

The subject individual should write the system manager, who will require the system name, health insurance claim number, and, for verification purposes, name, address, date of birth, and sex to ascertain whether or not the individual's record is in the system.

#### RECORD ACCESS PROCEDURE:

Same as notification procedures. Requestors should also reasonably specify the record contents being sought. (These access procedures are in accordance with the Department Regulation 45 CFR 5b.5(a)(2).)

#### CONTESTING RECORD PROCEDURES:

Contact the system manager named above, and reasonably identify the record and specify the information to be contested. State the corrective action sought and the reasons for the correction with supporting justification. (These procedures are in accordance with Department Regulation 45 CFR 5b.7.)

#### RECORD SOURCE CATEGORIES:

The identifying information contained in these records is obtained from demonstration enrollees, and from the group health plans operating the demonstration and their participating providers. These data will be linked with HCFA administrative data, such as claims and enrollment data.

#### SYSTEMS EXEMPTED FROM CERTAIN PROVISIONS OF THE ACT:

None.

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Substance Abuse and Mental Health Services Administration (SAMHSA)

#### Notice of Meeting

Pursuant to Public Law 92-463, notice is hereby given of the following meeting of the SAMHSA Special Emphasis Panel II in July 1998.

A summary of the meeting may be obtained from: Ms. Dee Herman, Committee Management Liaison, SAMHSA, Office of Program Planning and Coordination (OPPC), Division of Extramural Activities, Policy, and Review, 5600 Fishers Lane, Room 17-89, Rockville, Maryland 20857. Telephone: (301)443-7390.

Substantive program information may be obtained from the individual named as Contact for the meeting listed below.

The meeting will include the review, discussion and evaluation of individual contract proposals. These discussions could reveal personal information concerning individuals associated with the proposals and confidential and financial information about an individual's proposal. Accordingly, the meeting is concerned with matters exempt from mandatory disclosure in Title 5 U.S.C. 552b(c)(3), (4), and (6) and 5 U.S.C. App. 2, § 10(d).

*Committee Name:* SAMHSA Special Emphasis Panel II.

*Meeting Date:* July 22, 1998.

*Place:* Parklawn Building, Room 12-94, 5600 Fishers Lane, Rockville, MD 20857.

*Closed:* July 22, 1998, 9:00 a.m.—adjournment.

*Contact:* Joan Harrison, Room 12C-05, Parklawn Building, Telephone: (301)594-2811 and FAX: (301)443-3437.

This notice is being published less than 15 days prior to the meeting due to the urgent need to meet timing limitations imposed by the review and funding cycle.

Dated: July 15, 1998.

**Jeri Lipov,**

*Committee Management Officer, Substance Abuse and Mental Health Services Administration.*

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Substance Abuse and Mental Health Services Administration (SAMHSA)

#### Notice of Meetings

Pursuant to Public Law 92-463, notice is hereby given of the following meetings of the SAMHSA Special Emphasis Panels I and II and the Center for Substance Abuse Treatment National Advisory Council in August 1998.

The Special Emphasis Panel I will meet and the meeting will include the review, discussion and evaluation of individual grant applications. These discussions could reveal personal information concerning individuals associated with the applications. Accordingly, the meeting is concerned with matters exempt from mandatory disclosure in Title 5 U.S.C. 552b(c)(6) and 5 U.S.C. App. 2, § 10(d).

A summary of the meeting may be obtained from: Ms. Dee Herman, Committee Management Liaison, SAMHSA, Office of Program Planning and Coordination (OPPC), Division of Extramural Activities, Policy, and Review, 5600 Fishers Lane, Room 17-89, Rockville, Maryland 20857. Telephone: (301) 443-7390.

Substantive program information may be obtained from the individual named as Contact for the meeting listed below.

*Committee Name:* SAMHSA Special Emphasis Panel I.

*Meeting Date:* August 3-6, 1998.

*Place:* Hyatt Regency at Crystal City, 2799 Jefferson Davis Highway, Arlington, VA 22202.

*Closed:* August 3, 1998, 9:00 a.m.—5:00 p.m.; August 6, 1998, 9:00 a.m.—adjournment.

*Contact:* Peggy Thompson, Room 17-75, Parklawn Building, Telephone: (301) 443-5062 and FAX: (301) 443-3437.

This notice is being published less than 15 days prior to the meeting due to the urgent need to meet timing limitations imposed by the review and funding cycle.

The Special Emphasis Panel I will have another meeting and the meeting will include the review, discussion and evaluation of individual grant applications. These discussions could reveal personal information concerning individuals associated with the applications. Accordingly, the meeting is concerned with matters exempt from mandatory disclosure in Title 5 U.S.C. 552b(c)(6) and 5 U.S.C. App. 2, § 10(d).

A summary of the meeting may be obtained from: Ms. Dee Herman, Committee Management Liaison, SAMHSA, Office of Program Planning and Coordination (OPPC), Division of Extramural Activities, Policy, and Review, 5600 Fishers Lane, Room 17-89, Rockville, Maryland 20857. Telephone: (301) 443-7390.